Bureau of Development Services Director Paul Scarlett's Calendar Week of December 3 – December 9, 2007 Tuesday Wednesday Monday Thursday Friday 8:00 - 9:009:00 - 10:0010:00 - 11:0010:00 - 11:00Lorman Seminar Citywide LMC Land Use Services Inspection Services Professional Development Preparation Communication Manager Manager Subcommittee 9:00 - 10:00 10:00 - 10:3011:00 - 11:3011:30 - 1:00**Executive Assistant** Design Review Manager HR Issue **Bureau Directors** and Customer Service Manager 11:30 - Noon 10:00 - 11:00 10:30 - 11:00 2:00 - 3:45Site Services Manager Customer Service Move Coordinators **Building Officials** Manager 11:00 – Noon 11:30 - 1:002:00 - 4:00 3:45 - 4:15Black Parent Initiative BDS Labor Management Administrative Services Design Review Manager Committee Manager 3:00 – 3:30 2:00 - 4:00**Smart Driver Training** Plan Review & Permitting Services Manager and

Administrative Service Manager